## **Privacy Notice**

Rézmovits & Poor Law Firm attaches great importance to respecting and enforcing the rights of natural persons with regard to the Processing of their Personal Data.

When processing, recording and transmitting (if applicable) Personal Data, the Law Firm acts in all cases in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation - GDPR) and other relevant effective laws and regulations on data protection (Act CXII of 2011 on the Right to Informational Self-Determination and on Freedom of Information).

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## 1. TERMS USED IN THIS PRIVACY NOTICE:

1.1. Controller means Rézmovits & Poor Law Firm (registered office: 1055 Budapest,

Falk Miksa utca 14. Floor 4, Ap. 1, phone: +36 1 4380015; e-mail:

admin@rezmovits.hu).

1.2. **Data Subject:** means a natural person who is or can be identified, directly or indirectly,

by reference to any information.

1.3. **Personal Data:** means any information relating to an identified or identifiable natural

person; an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person;

1.4. **Processing**: means any operation or set of operations which is performed on

Personal Data or on sets of Personal Data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or

combination, restriction, erasure or destruction;

1.5. Technical Processing: means the performance of technical tasks related to Processing

operations, irrespective of the method and tool applied for the implementation of operations and the place of application provided that

the technical task is executed on data;

1.6. **Data Transfer**: means making the data available to a specific third person.

1.7. **Consent:** means any freely given, specific, informed and unambiguous indication

of the Data Subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the Processing of

Personal Data relating to him or her;

1.8. Personal Data Breach: means a breach of security leading to the accidental or unlawful

destruction, loss, alteration, unauthorised transmission or disclosure of, or access to, Personal Data transmitted, stored or otherwise processed;

1.9. User: means any natural person visiting the website of the Controller

(www.rezmovits.hu).

1.10. Cookies: means small data files that are stored on your computer through the

website when you use the website, in such a way that they are saved

and stored by your internet browser.

#### 2. SCOPE OF DATA PROCESSED

Designation of the activity and the purposes of Processing	Legal basis	Processed data	Term
Visiting the website. The purpose is to ensure the proper, up-to-date and professional operation of the website, to improve our services, to monitor the quality of our services and to measure the number of visitors,	Consent of the Data Subject Article 6(1)(a) of the GDPR	IP address; time of visit; details of the sub-pages visited, the type of operating system and browser used by the Data Subject	6 months
Performance of the Retainer	Performance of the contract Article 6(1)(b) of the GDPR	Data Subject's name, natural person's identification data, name at birth; mother's name; date and place of birth; address; place of stay; tax identification number; personal identification number; social security number; nationality	From the conclusion of the contract or the granting of the power of attorney until the termination of the retainer or its termination by either party or, thereafter, until the expiry of the limitation period in respect of the obligation. In case of countersignature of a deed, for 10 years after the date of countersignature of the deed.
Identification of Data Subjects	Processing required by law Article 6(1)(c) GDPR AML Act; Attorneys' Act.	Data Subject's name; name at birth; mother's name; address; place of stay; personal identification number; identity card number; number of official identity card proving residence; driving licence number; passport number; nationality; photo; specimen signature;	8 years
Issuing invoices for the retainer's fee	Processing required by law Article 6(1)(c) GDPR Taxation Act, VAT Act, Accounting Act	Data Subject's name, address, tax number or tax id.	8 years
Facilitating contact with Data Subjects	Consent of the Data Subject Article 6(1)(a) of the GDPR	Data Subject's name, phone number, electronic mail address	The data provided for the purpose of contacting you from the time of getting in contact until the time the purpose of contact is achieved, but for a maximum of 1 year.

# 3. DATA TRANSFER

- 3.1. Personal Data will only be transferred within the limits set by law, and in the case of our processors, we ensure that they cannot use your Personal Data for purposes other than you have given Consent to, by stipulating contractual terms. Our company does not transfer data abroad.
- 3.2. Courts, prosecutors and other authorities (e.g. police, tax authorities, National Authority for Data Protection and Freedom of Information) may contact our office for information, data or documents to be provided. In these cases, we must comply with our obligation to provide information, but only to the extent strictly necessary to achieve the purpose of the request.

#### 4. RIGHTS OF THE DATA SUBJECT

#### 4.1. Right of Access:

- 4.1.1. The Data Subject can access his or her Personal Data. If the Data Subject requests feedback from the Controller on whether the Controller processes his or her Personal Data, the Controller is obliged to provide information within the limits set by law.
- 4.1.2. In some cases, the Controller does not receive Personal Data from the Data Subject. In such cases, we will presume that the person from whom we received the data was entitled to provide it to us. Where we do not receive the data from the Data Subject, our obligation to inform the Data Subject is limited. Nevertheless, the Controller is at all times at the disposal of the Data Subject at the Data Subject's request and will provide the information requested within the boundaries of the law.
- 4.1.3. The Data Subject's right to receive feedback on whether (or not) his or her Personal Data are processed by the Controller covers Personal Data relating to him or her, but does not cover Personal Data not relating to him or her.
- 4.1.4. The Controller shall provide access to and a copy of Personal Data at the Data Subject's request. If the Data Subject requests an additional/repeated copy of his/her Personal Data, the Controller may charge a reasonable fee for the administrative costs incurred in connection with the execution of the request, which fee shall be borne by the Data Subject.

#### 4.2. Right to rectification

- 4.2.1. The Data Subject has the right to rectify his or her Personal Data. This right applies to the Personal Data relating to him or her; and does not apply to Personal Data not relating to him or her.
- 4.2.2. The Controller shall, at the request of the Data Subject and acting within the limits of the law, rectify or supplement his or her Personal Data as appropriate and inform the recipients of such Personal Data (if any) of the rectification of the customer's Personal Data, unless informing the recipients proves impossible or involves a disproportionate effort.

### 4.3. Right to erasure

- 4.3.1. The Data Subject has the right to have his or her Personal Data deleted. The Controller shall delete the Personal Data of the Data Subject without undue delay where the Controller processes those Personal Data and the Data Subject requests the deletion of his or her Personal Data and the Personal Data are no longer necessary for the purposes for which the Controller processes the Personal Data or the Data Subject withdraws the Consent on which the Processing of his or her data is based and there is no other legal basis for the further Processing of the customer's data.
- 4.3.2. The Controller shall inform the recipients (if any) of the Data Subject's Personal Data of the erasure of such Personal Data, unless informing the recipients proves impossible or involves a disproportionate effort.

### 4.4. Right to restriction

- 4.4.1. The Data Subject shall have the right to the restriction of Processing, which right to request restriction of Processing of his or her Personal Data shall apply only to Personal Data relating to him or her; and shall not apply to Personal Data not relating to him or her.
- 4.4.2. The Controller shall restrict the Processing of the customer's Personal Data for the period during which it verifies the accuracy of such data, if the Data Subject requests the restriction of the Processing of his or her Personal Data and the customer contests the accuracy of such data.

- 4.4.3. The Controller shall restrict the Processing of Personal Data of the Data Subject where the Data Subject requests the restriction of the Processing of data the Processing of which is unlawful and the Data Subject explicitly opposes the erasure of such data.
- 4.4.4. The Controller shall restrict the Processing of Personal Data of the Data Subject where the Data Subject requests the restriction of the Processing of his or her Personal Data and the Controller no longer needs those data for the purposes of its Processing and the Data Subject requires the data for the establishment, exercise or defence of legal claims.
- 4.4.5. The Controller shall inform the recipients of such Personal Data (if any) of the restriction of Processing of the Data Subject's Personal Data, unless informing the recipients proves impossible or involves a disproportionate effort.
- 4.4.6. Where the Controller restricts the Processing of the Personal Data of the Data Subject, it may store such Personal Data, process such Personal Data on the basis of the consent of the Data Subject, process Personal Data for the establishment, exercise or defence of legal claims or for the protection of the rights of a person.

## 4.5. Right to data portability

- 4.5.1. The Data Subject shall have the right to receive the Personal Data concerning him or her, which he or she has provided to a Controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another Controller without hindrance from the Controller (where technically feasible) to which the Personal Data have been provided, where Processing is based on consent or necessary for the performance of a contract or the Processing is carried out by automated means.
- 4.5.2. The Data Subject's right to portability applies to the Personal Data relating to him or her; and does not apply to Personal Data not relating to him or her.

#### 5. DATA SECURITY AND DATA PROTECTION

- 5.1. The Controller protects the data by appropriate measures, in particular against unauthorized access, alteration, transmission, disclosure, deletion or destruction, as well as accidental loss and damage and unavailability due to changes in the technology used.
- 5.2. In this respect the Controller shall always act in adherence to the IT security guidelines in effect from time to time.

## 6. CONTACT AND OTHER REMEDIES

- 6.1. If you have any questions, recommendations or complaint (if any), you can contact the following point of contact of the Controller: Dr. Péter Rézmovits, attorney-at-law (Rézmovits & Poór Law Firm [registered office: 1055 Budapest, Falk Miksa utca 14. Floor 4, Ap. 1, phone: +36 1 4380015; e-mail cím: admin@rezmovits.hu].
- 6.2. You may submit your complaint to or initiate proceedings before the supervisory authority (https://naih.hu/panaszuegyintezes-rendje.html).

Supervisory Authority: Hungarian Authority for Data Protection and Freedom of Information

Registered seat: 1055 Budapest, Falk Miksa utca 9-11.

Mailing address: 1363 Budapest, Pf.: No. 9

Phone: +36-1-391-1400 Fax: +36-1-391-1410

E-mail:ugyfelszolgalat@naih.hu

Website: https://naih.hu/

- 6.3. If you believe that your Personal Data are unlawfully processed by the Controller, you may, at your option, seek redress before the competent court in the place where the Controller is established or the competent court in the place where you reside or stay.
- 6.4. The Controller reserves the right to change the provisions of this Privacy Notice from time to time.

#### 7. LEGAL BACKGROUND

Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data

Act CXII of 2011 on the Right to Informational Self-Determination and on Freedom of Information - (Info Act)

Act LIII of 2017 on the Prevention and Combating of Money Laundering and Terrorist Financing - (AML Act)

Act LXXVIII of 2017 on Attorneys.